August 1, 2000

ADMINISTRATIVE MEMORANDUM

TO: All TTI Employees
SUBJECT: Software Purchases

H.B. 1895 - 76th Legislature, requires that TTI, as a state agency, purchase certain commodity software items through the Texas Department of Information Resources (DIR). The term “commodity software” includes commercial off-the-shelf programs, applications, database management systems, tools or utilities that operate on a personal computer. This also includes such programs, applications, database management systems, tools or utilities that operate on a server to the extent they may be required to operate or facilitate the operation of personal computer-based software.

This correspondence is being sent to notify you of the changes prior to the finalization of formal procedures within TTI.

The commodity software publishers that DIR has negotiated contracts with are listed below. Items currently available through these software publishers, along with detailed ordering information can be found at the following worldwide web address:

http://www.dir.state.tx.us/busops/hb1895/hb1895_edu.htm.

NIS currently purchases Core Microsoft software licenses for all TTI machines through DIR, making no major changes necessary in our purchasing procedures. **Areas within TTI that purchase software developed by the publishers below must make future purchases through DIR.**

Commodity Software Publishers:

- Autodesk (Auto CAD)
- Filemaker (ARCserve)
- Network Associates
- Oracle (except for Enterprise Applications)
- Seagate
- Visio
- Corel
- Lotus
- Microsoft
- Wall Data
- Symantec

If you have any questions concerning this new requirement, please feel free to contact me. Should you have immediate needs to purchase software from these publishers, please contact Marla Richardson at 862-1417 or via e-mail to marla@tamu.edu for assistance.