November 6, 2006

HUMAN RESOURCES MEMORANDUM 07-01

TO:        All TTI Employees
FROM:      Gregory Richmond
            Human Resources Officer
SUBJECT:   Alcohol & Drug Abuse and Rehabilitation Program Information

In accordance with TAMU System Regulation 34.02.01 Drug and Alcohol Abuse and Rehabilitation Programs and the federal Department of Education's regulation on drug and alcohol abuse prevention, each employee must annually receive information about the TAMU System's alcohol/drug abuse awareness, prevention, and intervention programs. To comply with federal law, a web brochure entitled "Prevention of Alcohol Abuse and Illicit Drug Use" has been placed on under “Rules, Regulations, Notices & Policies” in the Benefits/Employment section of TTINet.

The web brochure provides information about:

¨ The Texas A&M University System Policy
¨ Alcohol and Drug Definitions
¨ Health Risks
¨ A&M System Sanctions
¨ Resources for Support and Assistance

Printed copies of this brochure are available in the TTI Human Resources Office.

If you have questions concerning this information, please contact the TTI Human Resources Office at ttihr@ttimail.tamu.edu or by telephone at (979)845-9538.