August 26, 2002

HUMAN RESOURCES MEMORANDUM 02-05

TO: Administration
Information & Technology Exchange Center
Divisions/Centers

SUBJECT: Graduate Assistant Rates for FY 2002-2003

Recently, TTI has experienced problems in recruiting and retaining qualified graduate students in Civil Engineering. In an effort to remedy this situation the base rate for TTI graduate students from the Civil Engineering Department will be increased effective September 1, 2002. The new base rates for CE students employed in the Graduate Assistant Research title who are pursuing their Masters degree will be $1,500 per month for half time employment. Doctoral students in Civil Engineering will be paid $1,600 per month for half time employment. These rates are mandatory for CE students employed before March 1, 2002, and after August 31, 2002.

Base pay for graduate students in Civil Engineering who began their employment with TTI from March 1, 2002, through August 31, 2002, will be $1,442.50 per month for Masters level and $1,538.50 per month for PhD students. Graduate students employed during this time period will receive a state mandated 4% increase on March 1, 2003, which will bring them up to the newly established rates.

Graduate students who have been granted distinguished TTI status will continue to receive an additional $200 per month. The base pay for graduate students who are majoring in other fields of study will continue to be compensated at a rate equivalent to that set by their academic department. Civil Engineering students who leave TTI to work for the Civil Engineering Department should be informed that their rate of pay will be reduced to the base rate currently in place at the Civil Engineering Department. CE students whose salaries already exceed the new base amounts will continue to be paid at their current rate of pay.

If you have any questions about these new rates and how they affect your graduate students please contact the TTI Human Resources Office.

Gregory Richmond
Human Resources Officer